

City of Burlington

Boards and Commissions

Important dates:

March 1 - Applications available for submission

April 1 - All applications due

June - Selected applicants notified of appointments*

July 1 - Appointees assume positions

*Appointments for the Burlington-Alamance Airport Authority are made in November

Completed applications should be mailed to:

**City of Burlington
Office of Public Information
P.O. Box 1358
Burlington, NC 27216**

faxed to:
(336) 513-5452

or submitted online at:
www.burlingtonnc.gov/b&c

For additional information,
call:
(336) 222-5076

The Burlington City Council invites you to take a more active role in municipal affairs by applying for appointment to one of the City's boards or commissions.

Currently, the City Council enlists the help of nine boards and commissions. Most committees are advisory, evaluating matters pertaining to their purpose and issuing opinions to the City Council. Some, like the Board of Adjustment, are quasi-judicial, presenting final rulings on the requests before the board that can only be appealed to the County Superior Court. Others serve a regulatory function, such as the Burlington-Graham Board of Alcoholic Beverage Control or the Burlington Housing Authority.

Most of the City's Boards and Commissions begin the search for new and renewed appointments at the beginning of March, with selections typically announced in June. Those who are appointed to an advisory board or commission serve for three-year terms. Once selected to serve in this capacity, a member can be reappointed to the position at the end of his or her term; however, most groups limit service to three terms (nine years). Members are expected to attend regular monthly meetings where they offer input on a variety of issues.

Citizens who are interested in serving can find more information on the following page explaining the nature and duty of each board and commission. Completed applications should be submitted to the Burlington Office of Public Information by the first of April.

Boards and Commissions

Descriptions

A list of Burlington's advisory boards and commissions appears below, followed by a brief description of the duties and meeting times.

Board of Adjustment*

Considers appeals concerning zoning variations. Meets the 2nd Tuesday of each month at 8:30 am in Room 202 of the Municipal Building at 425 S. Lexington Avenue.

Burlington - Alamance Airport Authority

Addresses matters concerning the operation of the regional airport. Meets the 3rd Wednesday of each month at 12:00 noon at the Burlington-Alamance Regional Airport on North Aviation Drive.

Burlington Minimum Housing Commission

Evaluates housing condemnation requests, and other housing concerns within the City. Meets the 4th Tuesday of each month at 10:00 am in Room 202 of the Municipal Building at 425 S. Lexington Avenue.

Tree and Appearance Commission

Advises City Council on matters pertaining to aesthetics within the City, including plans for preservation and tree maintenance on City property. Meets the 3rd Wednesday of each month at 4:00 pm in the Public Works conference room at 234 E. Summit Avenue.

Housing Authority

Directs all federal housing projects within the City. Meets the 1st Thursday of each month at 12:00 noon in the Housing Authority Office at 133 N. Ireland Street.

Historic Preservation Commission

Advises the City Council regarding historic sites and preservation. Meets the 2nd Tuesday of each month at 7:00 pm in Room 202 of the Municipal Building at 425 S. Lexington Avenue.

Planning and Zoning Commission*

Advises the City Council on planning, zoning, and subdivision matters. Meets the 4th Monday at 7:00 pm in Room 202 of the Municipal Building at 425 S. Lexington Avenue.

Recreation and Parks Commission

Advises the City Council on matters involving recreational facilities operated by the City. Meets the 2nd Thursday of each month at 5:30 pm in the Kernodle Senior Center at 1535 S. Mebane Street.

Traffic Commission

Considers matters relative to the safe and efficient flow of traffic in the City. Meets the 1st Wednesday of each month at 7:00 pm in Room 202 of the Municipal Building at 425 S. Lexington Avenue.

*Citizens of Burlington's ETJ areas are eligible to apply for positions on the Board of Adjustment and the Planning and Zoning Commission. These appointments are made by the County, but are recommended for appointment by the City Council.